



PARCEL COMBINATION REQUEST

PLEASE READ THE FOLLOWING CAREFULLY BEFORE SUBMITTING REQUEST:

- By accepting this Request, the Leon County Property Appraiser's Office ("LCPA") makes no representation or guarantee that the property owner is permitted to combine parcels under the terms of any mortgage, or otherwise. The property owner should check with any lenders or mortgagors regarding whether a parcel combination is appropriate. Further, it may be advisable for the property owner(s) to apprise any lenders or mortgagors and escrow agents of the filing of this Request.
- For your request to be granted, ***the interest held by the property owner (i.e. the interest held by title) to the affected properties must be identical.*** For example, both properties should be held through a "fee simple" interest.
- The affected properties sought to be combined ***must be in the same taxing jurisdiction*** (i.e., both are located within the City's boundaries).
- By accepting this request, LCPA makes no representation or guarantee regarding the property owner(s)'s ability to build on or develop the property in the future. Such determinations are made by the Growth Management Departments of municipal government (i.e., Leon County, City of Tallahassee, etc.). Further, LCPA is not responsible or liable for any loss of development rights that occur as a result of accepting this Request.
- LCPA makes no representations or guarantees regarding whether the property owner may be adversely affected by filing this Request. It is recommended that the property owner seek the advice of legal counsel to determine whether adverse consequences may occur. Nothing in this Form is meant to provide legal advice to the property owner(s) submitting this Request.
- The property owner(s) is/are responsible for ensuring proper legal division or combination of the affected property(ies). LCPA undertakes no responsibility for ensuring proper legal division of the property(ies) or surveying the affected parcels.
- **Once completed please email this form to lcpa.gis@leonpa.gov.**

COMBINATIONS

ALL PARCEL NUMBERS TO BE COMBINED (PARCELS MUST BE CONTIGUOUS):

_____ # _____

_____ # _____

PARCEL NUMBER USED TO COMBINE THE ABOVE PARCEL NUMBERS TOGETHER:

ARE ANY OF THESE PROPERTIES BEING COMBINED USED AS A RENTAL PROPERTY?

NO _____ YES _____ : # _____

PROPERTY OWNER(S) CONSENT AND REPRESENTATIONS

I/we hereby authorize and request the above outlined changes to my/our property tax record effective for the _____ tax year. I/we acknowledge that I/we have read the above statements regarding LCPA's role in accepting this request and LCPA's disclaimer regarding the effect of this request. I/we further understand that ***no changes shall occur unless any and all outstanding taxes owed on any of the above-referenced parcel numbers are paid in full.***

Owner #1 (Printed Name) _____ (Signature) _____ Phone Number _____ Date _____

Owner #2 (Printed Name) _____ (Signature) _____ Phone Number _____ Date _____

EMAIL ADDRESS (optional) _____

Note: Copies of the executed Request form may be provided to the Growth Management Departments of the City of Tallahassee and Leon County.





AKIN AKINYEMI, PhD, RA, CFA, CMS
LEON COUNTY PROPERTY APPRAISER

"We **VALUE** our community"

Mailing Address

P.O. Box 1750, Tallahassee, FL 32302-1750

The below section is for any additional notes/instructions for our office when dealing with the parcel combination request.



(850) 606-6200



admin@leonpa.gov



www.leonpa.gov

Find us on



Appraiser's Responsibility – By state law, it is the responsibility of the Appraiser to locate, identify and appraise all property subject to ad valorem taxes, produce and maintain an equitable assessment roll, and administer allowable exemptions. The Appraiser has no jurisdiction or responsibility for district budgets, tax rates, special assessments or amount of taxes paid. These matters are handled by the various taxing authorities performing services, such as County Government, City Government, School Board and other authorities.